

To,
Kotak Securities Ltd.
Nirlon House, 4th Floor,
Dr. A. B. Road, Worli,
Mumbai – 400 025.

Sub: Application For updation of Change of address.

Dear Sir/Madam,

I hereby request you to update my address in your records for both the trading and demat account held with you. The details of my account are as follows:

Client id -
User id -
Demat account number -

Old Address – Communication Address: _____

Permanent Address: _____

New address – Communication Address: _____

Permanent Address: _____

Please provide the below listed documents

Documents that Establish	Identity	Address
New Ration Card	No	yes
*Telephone Bill (not more than 1 months old)	No	yes
*Electricity Bill (not more than 1 months old)	No	yes
Passport (copy of name, address and photo pages)	yes	yes
Voter's identity card (front and back)	yes	yes
Driving license (copy of name, address and photo pages)	yes	yes
Pan Card with signature (front and back	yes	No

(Please tick the appropriate document text boxes in the application. For example if passport is given for name (or identity) proof then select the text box Passport in the application)

***Please note:**

- In case of Telephone Bill and Electricity bill, the bill should in the name of the Account holder itself.

Thanking You

Yours Faithfully
(signatures of all the account holders)